



# THE CHILDREN'S BOOK COUNCIL of AUSTRALIA (SA BRANCH)

## Minutes of the ANNUAL GENERAL MEETING

Held Monday 12th February, 2018

Pegi Williams Book Shop, Smith Street, Walkerville

6.00pm for 6.15pm start

More than 60 members and visitors were present to browse, buy and network over light refreshments prior to the event and following the guest speaker.

All guests were presented with a welcome pack which included a brochure on the CBCSA, flyer for the CBCSA Art competition, agenda, copies of all reports, fee schedule, PD Certificate, membership form and copies of Pegi Williams Bookshop catalogues.

1. Welcome by Julie Wells
  2. Guest Speaker: Rebecca Bird - Pegi Williams Book Shop "What's new and great in children's books"  
Gifts were presented to Rebecca for her presentation, and James and Chris Williams in appreciation for their hospitality in providing the venue and refreshments.
  3. Life membership presentation  
Life membership of the Children's Book Council South Australian Branch was conferred on Valerie van Putten and Anna Angelakis in recognition of their long-standing and outstanding service to the CBCSA.  
Presentations of a framed certificate, badge and flowers were made by Katharine England.
  4. Present: Lauren Mullinder, Margaret Wilkinson, Barb O'Connor, Kelly Hibbert, Kate Moore, Jane Moore, Bee Siemionow, Sue Shywolup, Chris Cann, Andrea Kipperman, Kerry Lawson, Susan di Girolamo, Lorna Crisanti, Heather Douglas, Valerie van Putten, Katharine England, Brodie Evitts, Karyn Stephens, Josephine Gaskell, Caitlin Hadrill, Matthew Johns, Jo Marshall, Judy Miller, Pat Pledger, Tanya Janyckyj, Louise Pike, Brenda George, Jean Waddington, Jane Good, Linda Guthrie, Nola Uzzell, Julie Wells, Anna Angelakis, James Williams, Chris Williams, Rebecca Bird, Maria Komninos
  5. Apologies: Sue Hill, Sue Johnston, Kathryn Beilby, Robyn Smans, Caroline Wilson
  6. Confirmation of the Minutes of the 2017 AGM  
Moved: Nola Uzzell Seconded: Anna Angelakis Carried  
There was no business arising from the minutes.
4. Reports:
- 4.1 President's Report (Julie Wells - Vice President)  
Julie thanked the committee of 2017 for their hard work; revised the events of the past year and outlined plans for the coming year including the opportunities in changes at national level which are aimed to lead to decreased local administration workload, but increased emphasis on local activity members.  
For the full report see Appendix 1  
Moved: Julie Wells Seconded Anna Angelakis That the President's report be accepted.  
Carried
  - 4.2 Treasurer's Report: (Anna Angelakis - Treasurer)

The audited financial records and accompanying explanatory notes were provided to members prior to the meeting (Appendix 2 and 3). Anna noted that a profit of \$3000 was made in 2017.

Moved Anna Angelakis Seconded Jane Moore That Accru Harris Orchard be appointed as auditors for 2018. Carried.

Moved Anna Angelakis Seconded Kaye Moore That the schedule of fees for 2018 circulated to members prior to the AGM (Appendix 4) be adopted. Carried

Moved Anna Angelakis Seconded Julie Wells That the Treasurer's report be accepted. Carried

4.3 National Board Report:(Linda Guthrie - SA National Board director).

The report was provided to those present prior to the meeting (Appendix 5)

5. Election of 2018 office bearers and general committee members)

It was noted that the Committee has agreed that persons will be deemed to be members and therefore able to receive 2018 membership benefits and stand for election to the 2018 Committee providing membership is paid by 31 March 2018.

The President vacated the chair and Linda Guthrie acted as Returning Officer.

The following nominations were confirmed.

President: Julie Wells

Secretary: Nola Uzzell

Treasurer: Anna Angelakis

Other Committee members: (5 required)

Val Van Putten, Jane Moore, Kate Moore, Kate McBride, Jo Marshall, Judy Miller, Jo Marshall, Brenda George, Sue Hill, Chris Cann, Margaret Wilkinson, Pat Pledger, Kathryn Beilby, Michelle Gilleard, Heather Douglas, Andrea Kipperman, Maria Komninos, Robyn Smans, Bee Siemienow, Matthew Johns, Karyn Stephens, Brodie Evitts, Josephine Gaskell, Caitlin Hadrill, Lauren Mullinder.

6. Raffle draw

7. The next AGM will be held Monday 11 February 2019 at a venue to be advised.

## APPENDIX 1 President's Report

As President of the SA Branch of the CBCA I extend a warm welcome to you all and thank you for your ongoing support of the organisation.

Following the resignation of Karen Mutton as President in early November 2017, as Vice-President, I stepped up to the role. This was not done reluctantly as I knew that Karen had left a fine legacy with the Branch and the committee members had provided wonderful support for her. Karen is a wise and strategic thinker and, in particular, she ensured that the Branch was well placed to respond to CBCA National initiatives.

I would like to thank the Branch Committee members for their overall support and commitment to the values of the CBCA. Nola Uzzell, who is a relative newcomer to the committee, has embraced the role of Secretary. Her attention to detail is amazing and she has ensured that all events have been well-organised and successful. I thank Anna Angelakis for her dedication to the finances and to Judy Miller for her diligence as membership officer. Val van Putten, Jane Moore, Jo Marshall, Kate Moore and Lorna Crisanti bring special skills to the group, along with Kate McBride: common sense, good advice and reliability.

Linda Guthrie is our appointee to the CBCA National Board. As a Board member Linda contributes to the current and future National importance of the organisation; also ensuring that the Branch is well represented. I thank Linda for her commitment to this important and demanding role.

The Board is keen to hear of Branch achievements. This is what we are about: increasing membership and providing access to quality Australian children's literature to all educators - teachers, librarians, parents, grandparents and the general community.

Over the past 12 months, we have improved our communication with members, by developing a better Facebook presence, using Twitter, preparing our website to be part of the National and, in the process, analysing how best it will serve members, and connecting with the members using email more frequently. Trybooking continues to assist with event management - I am sure members regard this as a good step forward in handling bookings. Thank you Jo, for your expertise in this area.

In March SA held the CBCA Book of the Year Shortlist announcement at St Peters Public Library. This very important national event went very well with local authors and school children attending.

The Book Week dinner in August was well attended along with a new Breakfast with an Author event in October.

Each year Val van Putten coordinates an evening for teachers and librarians to develop artistic ideas using the shortlisted books. This time Maxine Cavaggion from Art-ed provided great ideas for a large and enthusiastic audience.

Begun some years back, the committee has given time to a planning session for the year ahead. The time allocation has now become a Saturday workshop, but it has proved invaluable. In early December we gathered at Westbourne Park Primary School and inspired each other with new and interesting ways to promote children's literature, along with talking over better ways to streamline the business side of things.

There is much to feel pleased about but we are very keen to have additional members on our committee. At the moment we spend a good deal of time on administration issues - at Branch and National levels - with a larger committee we can build a far stronger literature focus to benefit the membership and engage with different sections of the community.

Our sponsoring bookshops deserve a special mention. I thank, on behalf of the membership, the ongoing support of Pegi Williams' Bookshop, Booked at North Adelaide and St George's Books.

Thank you everyone and I look forward to another successful year for the SA Branch.

Julie Wells  
President  
The Children's Book Council of Australia  
(SA Branch)

[APPENDIX 2 Treasurer's report](#)  
*See separate attachment*

[APPENDIX 3 Audited financial report](#)  
*See separate attachment*

[APPENDIX 4 2018 Fee schedule](#)

<b>Children's Book Council of Australia (South Australian Branch)</b> <b>2018 Membership fee schedule</b> <i>(Approved by CBCSA Committee 9/12/17 and ratified at AGM 12/2/18)</i>		
<b>Category</b>	<b>Benefits</b>	<b>Fee (Inc. GST)</b>
<b>Concession</b> Student (fulltime), Concession (e.g. Health Card, Seniors' Card)	<b>One member</b>	<b>\$30</b>

<b>Creatives</b> Authors, illustrators (Published children's author/illustrator or member of SCBWI / SA Writers Centre)	<b>One</b> member	<b>\$30</b>
<b>Individual</b> (non-concession)	<b>One</b> member  <b>One</b> guest at member's rates at events	<b>\$45</b>
<b>Corporate 1</b> (Small schools, school community libraries, small public libraries, small businesses)	<b>One</b> designated voting member  <b>Two</b> additional staff members at members' rates at events  Site and designated member discount with sponsors	<b>\$55</b>
<b>Corporate 2</b> (large schools, public libraries, businesses)	<b>Two</b> designated voting member  <b>Three</b> additional staff members at members' rates at events  Site and designated member discount with sponsors	<b>\$75</b>
<b>Life Members</b>	As for individual members  Other individual member rights apply	<b>\$0</b>
<b>Honorary Members</b>	No voting rights  No member rights	<b>\$0</b>

#### General membership benefits

- Voting rights as designated
- Can serve on committee and National Board positions.
- Access to e-newsletter, Facebook, (on self-registration)
- Access to website members' pages
- Bonus prizes and access to competitions (individuals, schools and public libraries)
- Discounted attendance at PD and other events (supported with PD certification)
- Discounts at sponsor businesses on provision of evidence of membership (provided)

#### APPENDIX 5 National Board representative report

Firstly as the South Australian Representative on the National Board of the Children's Book Council of Australia I'd like to acknowledge the work done by the South Australian Branch of the Children's Book Council of Australia in promoting the mission of the organisation.

My involvement as the South Australian Representative on the National Board of the Children's Book Council of Australia has included chairing the Book of the Year Award Review Committee and the Merchandise Committee and participation on the Finance Committee.

The Structural Reform of the CBCA necessary for operating as a National organisation is in progress. Two-way communication is vital throughout this process so a Structural Review Working Party meeting was staged in Canberra. The key issues raised were funding, capacity, autonomy and membership. The working party now moved to the phase of determining role responsibilities.

The following tasks and task forces were identified: draft budget, review of best practice process nationally, constitution (unbundle and reform), membership, staffing and resources. It will be important for the SA Branch to continue to provide representation on these working parties.

The National CBCA website has incorporated Queensland and Victoria following the website migrations during 2017. The sub-committee was now working toward bringing in South Australia, the Northern Territory, the ACT and Western Australia in due course.

The CBCA's digital footprint had experienced significant growth in 2017, particularly through the Facebook page. The CBCA page had achieved a wide reach due to high engagement and an active follower base. It had 8794 followers, with the largest demographic being women on the East coast of Australia.

The Twitter handle had 3400 followers, with the top tweet the 2017 BOYA announcement. There were 180,000 visits to the website. Most viewed were the Book Week, the Short List and then Winners pages.

The Book of the Year Award Review involved the analysis of international awards and surveys delivered to stakeholders across Australia. The recommendations arising from this

review have been accepted and will facilitate improvements to processes and communication going forward.

The Partnerships Subcommittee has been active in pursuing partnerships across a range of sectors. These partnerships will extend the reach of the CBCA in promotion and provide opportunities for income stream development.

Redbubble has been utilized as an opportunity for the Children's Book Council of Australia to develop and extend the range of merchandise available for the community across Australia and internationally. Here the artwork from current and previous Children's Book Week celebrations will be available for purchase on a range of merchandise including Tshirts and bags. This project has been very successful.

Voting for the Children's Book Week theme was offered to CBCA members across Australia through Survey Monkey. This was another initiative by the CBCA Board to provide transparency for the members in decision making.

The National Conference (2019) preparations are well under way. The conference will be staged in Canberra. Further information and registration details will be available later in 2018. 2018 is already shaping up to be a year of exciting opportunities for members of the Children's Book Council of Australia. Please consider how you might be involved, even in a small way.

Linda Guthrie  
South Australian Representative  
National Board of the Children's Book Council of Australia